## Sustainable and Responsible Sourcing Policy

Open the future



## Sustainable and Responsible Sourcing Policy

Smurfit Kappa Group ('SKG' or 'the Group') is committed to managing its suppliers in accordance with its sustainability objectives. This policy briefly summarises the Group's commitments with regard to its suppliers' environmental compliance, social responsibility, sustainable development and governance. This policy applies to all suppliers and subcontractors.

SKG is committed to ensuring that its suppliers will comply, as a minimum, with relevant national and international environmental legislation concerning sustainability issues and SKG will seek to achieve best practice from suppliers through the promotion of continuous improvement programmes for the efficient use of resources and actions to prevent pollution, promote recycling, minimise waste and the efficient use of natural resources.

SKG ensures, where wood and primary fibre-based material are used as raw materials, that no wood from controversial origins is used in the supply chain. SKG requires its suppliers to be Chain of Custody certified for the pulp and paper we purchase, in line with internationally recognised schemes such as FSC<sup>®</sup>, PEFC, or SFI in the Americas.

SKG will ensure that suppliers are aware of our policy on corporate social responsibility, and encourages suppliers to develop strong relationships with the communities in which their and our businesses operate.

Suppliers are encouraged to join the UN Global Compact initiative and are, as a minimum, required to commit, in their Code of Business Conduct, to its ten principles in the areas of human rights, labour and environment.

Suppliers will therefore cover in their Code of Business Conduct:

- the freedom of association and collective bargaining,
- prohibiting child labour,
- prohibiting forced labour,
- treating employees humanely,
- working times in accordance with internationally recognised standards,
- respecting employee contributions,
- fair compensation with no disciplinary wage deduction,
- encouragement of continuous training and development,
- health, hygiene and safety at work with use of relevant management systems,
- prohibiting discrimination,
- prohibit harassment, bullying, other unfair practices,
- promoting community involvement,
- recruit, hire and train without regard to race, colour, gender, sexual orientation, age, religion, creed, national
  origin, disability or any other legally protected status in the countries where they do business,
- no bribery and anti-corruption,
- fair competition and trade practices,
- respecting Indigenous peoples and traditional livelihoods.

Suppliers are able to report any non-compliance in relation to ethical business practices, as per the Smurfit Kappa Code of Business Conduct and the Good Faith Reporting Policy, directly into the independently operated Speak-Up tool.

SKG will not work with suppliers who do not share its declared values in good social citizenship, in areas such as the compliance with regulations, providing healthy and safe working environments, respecting human rights such as effective abolition of child labour (ILO conventions 138 & 182), and, forced labour, freedom of association and collective bargaining (ILO conventions 87 & 98). SKG will ask suppliers to disclose relevant data in that regard directly or via a recognised organisation.

SKG is committed to setting clear targets and objectives about sustainability for suppliers and will measure suppliers' performance against these. Suppliers will be encouraged to disclose their sustainability data in accordance with Global Reporting Initiative (GRI), an independent institution whose mission is to provide a trusted and credible framework for sustainability reporting.

SKG will support suppliers with their own sustainable development projects, by seeking solutions which make apositive contribution to sustainability, by efficiently using resources, minimising material and product wastage, promoting more recycling, and optimising transportation requirements.

We require our suppliers to align their sustainability policies and targets with the UN SDGs where they have the greatest impact.

SKG will communicate transparently and train employees liaising with suppliers to ensure that its sustainability goals are achieved. SKG will evaluate its overall sourcing policy regularly considering new developments in the area of sustainability.

Every three years, suppliers submit a declaration of compliance with this Sustainable and Responsible Sourcing Policy.

SKG will audit its suppliers in a three-year cycle to monitor and ensure compliance with this policy. The primary focus will be on the suppliers of SKG's key materials.

Any exception from this policy which could be justified for business purposes will be properly documented, approved by SKG management and communicated to relevant stakeholders.

## For more information:

## Group Sustainability Department

Smurfit Kappa Beech Hill, Clonskeagh, Dublin 4, Ireland +353 1 202 7000 www.smurfitkappa.com

Date: 30 May 2022



Garrett Quinn Group Chief Sustainability Officer +353 1 202 7000 Garrett.Quinn@smurfitkappa.com